

INTEGRAL COACH FACTORY, CHENNAI-38

No.PB/LW/200/Misc.Vol.III

Office of the PCPO

Date: 11.10.2018

CIRCULAR

Sub: Financial assistance to the family of deceased Employee
due to Fatal Accident.

During a meeting held on 21/09/2018 with members of JAC/ Union representatives, it has been decided that in the event of any ICF employee who dies in harness in the performance of his/her bonafide official duties; as a benevolent gesture, the family of the deceased can be given financial assistance from employees and officers as follows:

1. From employee and Officers up to Sr. Scale - Rs.100/-
2. From Officers of JAG and above - Rs.500/-

Accordingly, it has been decided to give financial assistance to the family of late. Shri. T.P.Shaji Paul, Emp.No.836019, Tech.Gr.I /Shop-40, who expired on 18.09.2018 while on duty.

The amount will be deducted from the salary of the month of October 2018 and the amount will be automatically deducted from salary unless employee/Officer indicates his/her unwillingness in writing to APO/Bills. The format is shown in the annexure below.

In this connection, the unwillingness, if any, may be submitted before 15.10.2018 to APO/Bills.


Sr. Personnel Officer /Welfare
For Principal Chief Personnel Officer

No.PB/LW/200/Misc.Vol.III

Office of the PCPO

Date: __/__/20__

Shri:
Design:
Emp.No.:
Unit:

To,
APO/Bills

Sub: Unwillingness for Financial assistance to the family of deceased
Employee due to Fatal Accident.

I hereby express my unwillingness to pay Rs.100 / Rs.500 as a financial assistance to the Family of Late. Shri. T.P.Shaji Paul, Emp.No.836019, Tech.Gr.I /Shop-40.

SIGNATURE OF EMPLOYEE/OFFICER

To be forwarded by immediate supervisor and sent to CBS/Fur

SIGNATURE OF IMMEDIATE SUPERVISOR