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Office of the PCPO
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CIRCULAR

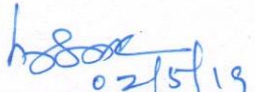
Sub: Annual Wellness Assurance Check-up –regarding

As a part of welfare measure, an Annual Wellness Assurance (Master Health Check-Up) is being organized at ICF Hospital for the employees of both Shell & Furnishing Division, from 2nd May 2019 onwards.

The list of employees is being drawn in limited numbers from various shops in such a manner that will not affect the regular work. In this regard, necessary action may be taken by SSE's of the concerned shop to maintain the register for those who have been sent for Master Health Check-Up (Section-wise & Date –wise with Name & Emp. No.) so as to monitor the numbers attended.

The absence of the employees who are relieved to attend the Master Health Check Up will be treated as “On Duty”

This has the approval of Competent authority.


02/5/19
Sr. Personnel Officer/W