

सवारी डिब्बा कारखाना, चेन्नै -38
INTEGRAL COACH FACTORY, CHENNAI-38.

प्रधान मुख्य कार्मिक अधिकारी का कार्यालय

Office of the Principal Chief Personnel Officer

No.PB/S1B/561/04

दिनांक/Date: 26/02/2019.

CIRCULAR

Sub: Filling up of Junior Engineer (Ex-cadre) vacancy in Camp Office,
New Delhi.

In order to ensure timely follow up action with Railway Board in production and various tender matters, and to liaison with various other Railway Offices viz RITES, COFMOW, etc at New Delhi a Camp Office has been established at New Delhi for ICF.

For the above purpose one post of Junior Engineer in Level-6 of 7th PC Matrix (Rs.9300-34800 + 4200 GP) has been transferred to Camp Office, New Delhi from the existing sanction available in ICF. The post is to be filled on Ex-Cadre basis by calling volunteers from serving staff of ICF and Northern Railway who are desirous of working from New Delhi.

2. **Nature of Work** : The staff would be headquartered at New Delhi for performing various coordinating jobs with Railway Board, RITES, COFMOW etc. He would also be required to perform liaisoning and protocol functions in connection with the visit of General Manager and other High Officials of ICF to New Delhi.

3. **Eligibility conditions**: The applicant should be fluent (speaking and writing) in Hindi and English language. He should have aptitude for liaison duties. Employees holding identical posts in Level-6 and one grade below i.e. Level-5 are eligible to volunteer. Employees holding posts in Level-6 on regular basis but granted Level-7 on MACPS can also volunteer. As the selected incumbent would be headquartered at New Delhi, employees of Northern Railway who fulfill the above eligibility criteria are also eligible to volunteer.

4. **Mode of Selection**: The suitability of the willing candidate for the above posting would be assessed by an appropriate committee and the employee would be considered for posting in New Delhi only if he is found suitable. The decision of the Administration to select an employee and post him in New Delhi is final and no claim would be entertained from the employees who are not selected for the above posting.

5. **Pay Fixation** : The selected incumbent is eligible for fixation of pay as per the rules applicable for promotion to Ex-Cadre posts. The incumbent selected from identical level is not entitled to any fixation of pay.

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6. **Tenure :** The incumbent posted in Camp Office of ICF at New Delhi will have minimum tenure of four years. The tenure is extendable for a further period of one more year on Administrative interest. The staff posted at New Delhi is also liable for repatriation on Administrative grounds even before completion of tenure without assigning any reason.

7. **How to apply & Last Date:** Application should be submitted in the proforma as in Annexure 'A' duly forwarded by controlling supervisor so as to reach this office on or before 16/03/2019. Eligible volunteers from Northern Railway should submit their applications through proper channel so as to reach this office within the last date. Applications received after the last date will not be entertained under any circumstances.

This Circular may be given wide publicity.


सहायक कार्मिक अधिकारी/जी
Assistant Personnel Officer/G

Encl: 1) Application Format - Annexure A

Copy to: Principal Chief Personnel Officer,
Northern Railway,
Baroda House, New Delhi - 110 001

| For circulation within Northern
| Railway.
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ANNEXURE - A

APPLICATION FOR POSTING IN ICF CAMP OFFICE AT NEW DELHI.

1. Name (in Block letters) :
2. Emp.No. :
- 3: Designation :
4. Station at which employed :
5. Present Shop/Unit :
6. Pay level : Regular pay level:
: MACP level (if any) :
7. Whether belong to SC/ST community :
8. Educational Qualifications. :

Signature of the employee

Forwarded to APO/G

SSE/OS/DMS

