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महा प्रबंधक का कार्यालय
Office of the General Manager
Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)
31 AUG 2018
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सकारी डिब्बा कारखाना, चेन्नै - 600 038
Integral Coach Factory, Chennai - 600 038

PCPO

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No.2018/SCC/20/01 सकारी डिब्बा कारखाना, चेन्नै - 600 038 Dated 28.08.2018

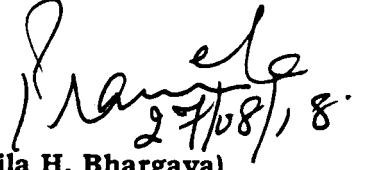
To
The General Managers & equivalent,
All Zonal Railways, Production Units, etc.

Sub: Inviting nominations of Railway Officers for appointment on deputation to the posts under Central Staffing Scheme (CSS) and for the post of Chief Vigilance Officers (CVOs) in Central Public Sector Enterprises (CPSEs) and other organisations under Central Ministries/Departments-reg.

Please refer to this office letter of even number dated 10.01.2018 & 17.07.2018 inviting nominations for appointment to Joint Secretary, Director and Deputy Secretary level posts at the Centre under Central Staffing Scheme including CVOs, 2018 to be selected by DOP&T.

2. In this connection, it is requested that officers who have applied for CSS or CVOs may be sensitized about the provisions contained in para 10 of the DOP&T's instructions dated 11.12.2017 (copy enclosed) while applying for deputation.

Enclosure: As above.


(Pramila H. Bhargava)
Joint Secretary (Conf.)
Railway Board.

Copy to:

1. JS(G)/Railway Board for kind circulation to all JDs/Directors/ Expectative Directors of Group 'A' Railway Organized Services in Railway Board.
2. PSO/Sr. PPS/PPS to Financial Commissioner, Member Traction, Member Engineering, Member Rolling Stock, Member Staff, Member Traffic, DG/Pers., DG/(RS), DG/(S&T), - for kind information of Board Members and DGs.
3. OSD to Chairman Railway Board for kind information of CRB.

प्रधान मुख्य कर्मिक अधिकारी का कार्यालय
Office of the Principal Chief Personnel Officer
आई.आर.सं. 11739
I.R. No. 01 SEP 2018
सकारी डिब्बा कारखाना, चेन्नै - 30
Integral Coach Factory, Chennai

2018-08-28-CVO

रिपथी
RIPATHI
अधिकारी और

सचिव
ESTABLISHMENT OFFICER &
REGIONAL SECRETARY
23092370, Fax: 23093142
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भारत सरकार
कार्मिक और प्रशिक्षण विभाग
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नॉर्थ ब्लॉक, नई दिल्ली - 110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES
AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O. No. 32/2013-EO(MM.II)

Dated 11th December 2017

Dear Sir/Madam,

I am writing to invite nominations of officers for appointment on deputation to posts under Central Staffing Scheme (CSS) and for the post of Chief Vigilance Officers (CVOs) in Central Public Sector Enterprises (CPSEs) and other organizations under central Ministries/Departments. The detailed guidelines for nominating suitable officers for CSS and CVO are given in Appendix-I and Appendix-II respectively. I would request that the guidelines are strictly adhered to, while forwarding the applications of officers.

1. As you are aware, the guidelines for appointment to posts under CVO had been revised vide this Department's O.M. No. 372/7, 2015-A7D-II dated 28.04.2017 and a decision was taken to invite nominations for both CSS and CVO posts through a single interface.

2. Further, I would also like to draw your attention to the Central Deputation Reserve (CDR) statement for IAS officers as on 31st October, 2017 enclosed with this letter (Appendix III). The Central Deputation Reserve (CDR) of each State Cadre determines the extent to which officers could be sent on deputation to the Government of India. You would also agree that the movement of the officers from States to the Centre and back is crucial for building up the capabilities at the State level and contributing towards developing national perspectives at the decision-making levels in the Government of India. It would, therefore, be appropriate considering the fact that there is general shortage of IAS officers at Deputy Secretary/Director level, if a conscious attempt is made while forwarding the names of the officers, so as to share the shortage proportionately between the Centre and the States and also that every eligible officer has an opportunity to serve at the Centre at least once at the middle management level.

3. Considerable processes are gone through before an officer is appointed under the Central Staffing Scheme or for the post of Chief Vigilance Officers. However, very often, the Cadre Controlling Authorities (CCAs) withdraw the names of officers from offer at a later stage. This results in undue delay in the placement of officers under the Central Staffing Scheme, which is not in public interest. Therefore, you are earnestly requested to ensure that an officer, once placed on the offer list, continues to be available for consideration throughout the year.

4. The Government of India has been following a policy of debarment of an officer for five years, if he/she fails to join the post under the CSS or CVO either on personal grounds or the refusal of the Cadre to relieve him. It may be noted that withdrawal of the name of an officer after a panel has been recommended by the Civil Services Board results in debarment for five years. As per instructions contained in letter No. 14/1/93-FA(UN), dated 25.2.1993 and No. 1/1/2003-FAS, dated 8.5.2003 of the Department of Personnel and Training, an officer who is debarred from being taken on deputation to a post under the Central Staffing Scheme is also to be debarred from being given Cadre Clearance for foreign assignments, consultancies abroad during the period of debarment. Therefore nomination of officers debarred from central deputation may not be forwarded for appointment to posts under the CSS till the period of debarment is over.

5. I would request you to pay particular attention to the following points, while forwarding the names of officers for appointment, under the Central Staffing Scheme or for the post of Chief Vigilance Officers (CVOs) -

- Sufficient names of women and SC and ST Officers may be sponsored so that adequate representation can be provided to them.
- Officers whose names are offered should have completed the necessary 'cooling off'.
- The APARs completed upto 31.03.2017 are sent simultaneously as it will be difficult to retain the names of officers with incomplete APARs.

6. The online application form for applying for CSS & CVOs is available on the Ministry's website, <http://www.persmin.gov.in>. The format of the application form is enclosed. Annexure-I of the form along with



photograph needs to be filled online by the officer. Annexure II, III and IV have to be filled online by the Nodal Officer designated for this purpose by the CCA and forwarded online to DoPT. The officers can apply as per their choice and eligibility either for CSS or CVO or both. I would request that the guidelines brought out in Appendix I & II, are strictly adhered to, while forwarding the applications of officers.

8. Only those applications that have been validated electronically by the Nodal Officers will be accepted. All the Nodal Officers may be requested to ensure that details in Annexure-I to IV are duly filled in and complete in all respects. In case of change of the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Office.

9. The officer shall also be required to indicate choice of location only(not PSEs/Organizations)for CVO and choice of location alongwith three preferences for Departments/Ministries for CSS, while sending their applications. Even though officers will be asked to give their choices of station/location of posting, Government reserves the right to take the final decision in the matter. Further, while officers have the option to apply for both CSS and CVO posts, but the actual appointments will be subject to availability of posts and the suitability of officers for the posts

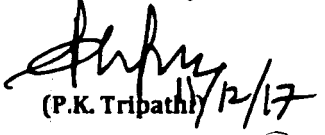
10. It is observed that the applications of officers, who have applied for the CSS or CVOs, are often forwarded for some other posts without consulting O/o the Establishment Officer. It is, therefore, requested that the names of officers forwarded for retention under CSS may not be recommended for some other posts without consulting this Division.

11. The extant Rules relating to the CSS permit officers in the higher pay scale in their parent cadres to come on deputation under CSS in lower pay scale. Extant Rules and guidelines regarding fixation of pay under Central Staffing Scheme would apply. Officers retained at Deputy Secretary level may get the benefit of pay fixation at higher level on grant of NFSG & may be re-designated as Director on completing 14 years of service as on 1st July of that year.

12. The names of officers nominated for Joint Secretary level for CSS or CVO may kindly be sent to Deputy Secretary (SM) and those for Deputy Secretary/Director level may be sent to Director (MM). I would request you to forward the names keeping in view the above mentioned requirements, by 31st January, 2018. Given the procedural delays in receiving offers from the CCAs and consequential delays in finalizing the 'Offer List' for the year 2018, we presume your concurrence in operating the 'Offer List' of 2017 till 31.03.2018.

With regards,

Yours sincerely,


(P.K. Tripathi) 12/17

1. The Chief Secretaries of the State Governments.

**2. Shri Rajiv Gauba
Home Secretary
Ministry of Home Affairs
North Block, New Delhi**

(In respect of IAS officers of AGMUT Cadre)

Copy to:- NIC, DoP&T, with a request to upload this circular on the Department's website under: "Online Services-Central Staffing Scheme and CVO".