

WRITTEN EXAMINATION FOR THE POST OF OFFICE
SUPERINTENDENT (LDCE) IN PAY BAND ₹ 9300 – 34800 + 4200 GP

Date: 07/05/2014

Time : Three hours
Maximum marks: 100

General Instructions:

1. The question paper consists of Part 'A' and Part 'B'. Part 'A' consists of objective type questions.
2. All objectives type questions are compulsory.
3. Part 'B' contains descriptive type of questions.
4. Employee's name should not be written anywhere in the Answer book except in fly-leaf.

Marks

Part 'A'

45 x 1 = 45

I. Fill in the blanks

1. Reduction in crediting of LHAP at the rate of 1 day for every _____ days of absence on suspension which is subsequently regularized as "dies non" are effected.
2. New name of Workman Compensation Act 1923 is _____.
3. Retired Group 'C' Railways Servants who have completed 20 years of service are eligible for _____ sets of post retirement complementary passes per year.
4. AMM can sign purchase order value upto ₹ _____.
5. Employees refusing promotion are debarred for a period of _____.
6. L shaped roster is applicable for posts upto _____.
7. The power of JAG Officers in accepting open tenders for works is upto _____.
8. The power of JAG Officer to call for limited tender for works from approved list of Contractions is upto ₹ _____.
9. Procurement of safety items are done through suppliers approved by _____ generally.
10. PAC items are purchased on _____ tender basis.
11. IRIMEE is situated at _____.
12. Minimum _____ years of qualifying service are required for applying for Voluntary retirement.
13. _____ % of money value of the post surrendered is to be credited to Railway Board's vacancy bank.
14. Medical classification of Technician III (Welder) is _____.
15. The % of DA payable as on 01.01.2014 is _____.
16. Railway Servants who have completed _____ years of service are eligible for final withdrawal from Provident Fund.

17. Maximum CCL that can be availed during entire service _____.
18. Children below the age of _____ years should not be employed in a factory or workshop.
19. The tenure of Staff Council is _____.
20. Appointing Authority for Junior Engineer with GP ₹ 4200/- is _____.

II. Choose the correct answer

1. Joining time admissible for transfer when the distance involved is more than 1000 kms but less than or equal to 2000 kms.
A) 10 days B) 12 days C) 15 days D) None of these
2. Maximum DCRG admissible at the time of Superannuation is ₹
A) 7.5 lakhs B) 10 lakhs C) 3.75 lakhs D) 5 lakhs
3. Minimum qualifying service required for becoming eligible for pension
A) 33 years B) 20 years C) 10 years D) 15 years
4. CVO of ICF is
A) CPO B) CME C) CPM D) CME/QA
5. M&P comes under plan head
A) 41 B) 43 C) 44 D) 42 E) None of these.
6. If the employee is on tour outside the Headquarters on duty, and the absence does not exceed 6 hours, what is the percentage of the Daily Allowance admissible?
A) 50 B) 30 C) 70 D) 100
7. Railway Servant whose pay in Pay Band is ₹ _____ or more are eligible for motorcycle advance.
A) 7560 B) 6560 C) 8560 D) 19530 E) None of these
8. Staff working against sensitive posts are required to be transferred after completion of _____ years.
A) 5 B) 4 C) 2 D) 3
9. Quarters can be retained for a period of _____ days on normal rent while on leave.
A) 120 B) 150 C) 180 D) 240
10. Expenditure under Staff Welfare and amenities shall be charged to Demand _____.
A) 11 B) 12 C) 13 D) 14

11. "Full night" as per HOER means between
A) 9pm to 5am B) 10pm to 6am C) 9pm to 6am D) 10pm to 5am E) None of these
12. Which one of the following allowance is not in existence after the introduction of VI PC?
A) HRA (House Rent Allowance) B) CCA (City Compensatory Allowance)
C) SCA (Special Compensatory Allowance) D) Transport Allowance
13. The daily allowance/TA for continuous halt at outstation may be drawn at full rate subject to a maximum of :-
A) 120 days B) 180 Days C) 365 Days D) 20 Days E) None of these
14. A retiring employee can commute upto _____ of his/her pension:
A) 25% B) 75%
C) 40% D) 50%

. III. True or False

1. Involving in political activity is against provisions of Railway Services Conduct Rules
2. Children Education Allowance can be claimed for any two children.
3. Deaf and Dump employees are eligible for grant of transport allowance at double the normal rates.
4. Widow Sister can be included in the Privilege Pass when Father is alive.

IV. Expand

1. NAIR
2. OOT
3. RDSO
4. PFRDA
5. APAR
6. ECoR
7. DLW

Part 'B'

I. Answer any five of the following

5 x 3 = 15

Write short notes on

- 1) Liquidated damages
- 2) Pink Book
- 3) Reservation for SC/ST in allotment of quarters
- 4) Subsistence allowance
- 5) PME
- 6) RELHS
- 7) FMA
- 8) Primary units of expenditure
- 9) Unpaid Holiday
- 10) Wage period

II. Answer any four of the following

4 x 5 = 20

1. List all minor penalties.
2. Mention five categories eligible for payment of washing allowance.
3. Make a draft D.O letter from Shri. K.Rajandran, CPO to Shri.Pankaj Kumar, CME requesting to expedite finalization APARs of employees of Mechanical department for the year 2013-2014.
4. Describe Man Power Planning.
5. Enumerate the provisions pertaining to Safety in Factories Act.
6. Calculate money value per month of post having Grade Pay ₹ 1800
7. Distinguish between "Earnest money deposit" and "Security Deposit".
8. What are canons of Financial Propriety.

III. Answer any two of the following

2 x 10 = 20

1. What is the role of CAG? Discuss the various types of audit objections.
2. Discuss the Seniority Rules to be followed while assigning Seniority under various circumstances with reference to Recruitment, Promotion, etc.
3. Indicate demand numbers with name of demand and classification.
4. Enumerate the salient features of RTI Act, 2005.
5. What is meant by notified office according to Official Language Rules? Discuss the basis for region wise classification as per Official Language Act.

4