

'GO GREEN'
'MAKE ICF PLASTIC FREE'

सवारी दिव्या काखाना, चेने 600038
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the CPO,
Date: 17/09/2018

Quarters Allotment Order No: 94/2018
Reg: Allotment of Quarters in Centralized Pool.

Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	SENDIL KUMAR.K.P 773492 Sr.Tech FLT Driver 481/0172 Transport/Shell	82 20/08/2018 Type: 3	1	0258/A5 (31) North	31/08/2018 Deferred
2	AHIM DEORI. 862583 Jr.Engr CSU 56A/ PCO/Fur.	88 03/09/2018 Type: 3	1	0439/04 (32) South	10/09/2018 Cancelled
3	MURALI.M 669812 Chief Off Supdt Mechanical 80A/ Millwright/Fur.	88 03/09/2018 Type: 4	5	0022/03 (43) East	12/09/2018 Cancelled
4	SHAHANA MOLT 865354 S S E CSU 50B/0000 Planning/Shell	93 11/09/2018 Type: 4	22	0259/04 (41) North	14/09/2018 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

Conditions:

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of APO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15th day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, which ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list.

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	RAVI.C S 657310 Tech-1 Mach/GL 302/6222 Assembly/Fur.	Residing Outside/ ()	0258/A5 North (31)	31/08/2018 14/08/2018	Type: 3 Fresh Allotment


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2	MADASAMY.K 794200 Tech-1 Painter 801/6020 Millwright/Fur.	0435/03 (22)	0439/04 South (32)	10/09/2018 16/02/2017	Type: 3 Fresh Allotment
3	KRISHNAN.K 691884 S S E Electrical 85A/ Elec Distn/Fur	Residing Outside/ ()	0022/03 East (43)	12/09/2018 20/06/2018	Type: 4 Fresh Allotment
4	CHANDRASEKARAN.K 714759 SE/IT 78A/ Data Centre	Residing Outside/ ()	0259/04 North (41)	14/09/2018 14/08/2018	Type: 4 Fresh Allotment


Asst. Personnel Officer/Gaz

No:PB/Q/76 dated: 17/09/2018

- 1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,
- 2.AO/CAS,APO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.
- 3.SSE/Ch.OS-302, 481, 50B, 56A, 78A, 801, 80A, 85A
(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)
- 4.Chief Staff & W.I/Shell and Fur.