

Integral Coach Factory, Chennai - 600 038.

Office of the
Principal Chief Personnel
Officer.

Dated : 14/05/2019

OFFICE ORDER NO.PB/S1A/755

Sub: Encashment of Leave for Serving Employees
Ref: Joint Procedure Order No.01/2009 Dt. 06/02/2009
Corrigendum to JPO Dt.15/02/2013

In terms of the Joint Procedure Order No.1/2009, the undermentioned employee is sanctioned encashment of LAP as per the details given hereunder:

Sl No.	Name & Emp.No. Desig & Unit/T-No.	No. of Days	Last Encashment Date & block year	Date of Encashment Block-Year
1	SAJEENA BEEGUM.A.S , E.No. 860502 Tech-3/S1A, 77C/	10 days	NA NIL	02/05/2019 2018-2020


Asst.Personnel Officer/G

No: PB/S1A/270 Dt.14/05/2019.

Copy forwarded to :- SPO/Bills, SSO/CAS, Ch.OS/CBS, O.O.File, P.File

They may please ensure that, debiting of leave from the employees' leave account.
ICF OBC EMPLOYEES WELFARE ASSOCIATION, SC/ST ASSOCIATION.