

Integral Coach Factory, Chennai - 600 038.

Office of the  
Principal Chief Personnel Officer.

Dated : 12/04/2019

**OFFICE ORDER NO.PB/S1A/599**

Sub: Encashment of Leave for Serving Employees  
Ref: Joint Procedure Order No.01/2009 Dt. 06/02/2009  
Corrigendum to JPO Dt.15/02/2013

In terms of the Joint Procedure Order No.1/2009, the undermentioned employees are sanctioned encashment of LAP as per the details given hereunder:

Sl No.	Name & Emp.No. Desig & Unit/T-No.	No. of Days	Last Encashment Date & block year	Date of Encashment Block-Year
1	SAIGEETHA.N , E.No. 811145 Pharmacist Gr-I/, 91A/	10 days	NA NIL	28/03/2019 2018-2020
2	SWARNAMUKHI.SU , E.No. 833820 Sr.Sec Engineer/, 77H/	10 days	25-08-2016 2014-2016	29/03/2019 2018-2020

The number of days applied for encashment shall be debited to the respective employees' Leave Account.

  
Asst. Personnel Officer/G

No: PB/S1A/ 270 Dt.12/04/2019.  
Copy forwarded to :- SPO/Bills, SSO/CAS, Ch.OS/CBS, O.O.File, P.File  
ICF OBC EMPLOYEES WELFARE ASSOCIATION, SC/ST ASSOCIATION.

Copy of the Office Order is uploaded in PB Website. The same can be viewed or downloaded, if necessary.

