

'GO GREEN'
'MAKE ICF PLASTIC FREE'

सवारी डिब्बा कारखाना, चेन्नै 600038
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,
Date: 24/04/2019

Quarters Allotment Order No: 55/2019
Reg: Allotment of Quarters Type II in Centralized Pool.

Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	MANOHARAN.I 691489 Sr.Tech FIT-CSU 121/0126 Wheel & Axle/S	47 03/04/2019 Type: 3	5	0761/10 (32) South	15/04/2019 Cancelled

The under mentioned employees who are residing in quarters identified for conversion to higher type has been given alternate accommodation as detailed below with the following conditions.

Conditions:

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Colour wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence after 15 days period or completion of the work by SSE/Works or SSE/Electrical concerned.
- In case if the employee not vacated the occupied quarters, electricity supply will be disconnected after 15 days time apart from vacating the occupants from the quarters on **safety grounds**.

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	RAJENDRAKUMAR.P 714601 Tech-2 PAINT-CSU 251/7001 Detail Painting/S	Residing Outside/ 0	0593/05 South (21)	20/03/2019 09/04/2019	Type: 2 Fresh Allotment


Senior Personnel Officer/Gaz

No:PB/Q/76 dated: 24/04/2019

1.Dy.CEE/M,SSEW/SC, SSE/Shop-74, A.O.File.

2.AFA/CAS,SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-121, 251, 771

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W.I/Shell and Fur.