

टेलीफोन सं: Telephone Nos. : 26260041, 26147700



01 83 05 7511 01 01
स. डि. का./ I. C. F. 233
भारतीय रेल /INDIAN RAILWAYS
सवारी हिम्बा कारखाना
INTEGRAL COACH FACTORY
चेन्नई /CHENNAI-600 038.

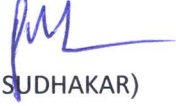
Office of the
Principal Chief Personnel Officer
Dt. 04/04/2019

का आ सं./OFFICE ORDER No.PB/S1A/496

The undermentioned employee of this administration whose transfer on optional basis to Workshop Projects, Patna has been accepted by the competent authority as per letter No.WP/Option/NG/B & K/Accept/Engg dt.22/02/2019 of APO/WP and vice versa of this administration is relieved from this administration with immediate effect after working hours with instruction to report to CAO/WP/Patna to carry out the transfer on optional basis and the details are furnished below.

Sl.No	Employees details	Date of birth	Date of appointment	Pay details
1	Kunal E.No.876256 JE/Works, Unit.77B	02/01/1990	10/06/2016	Rs. 38,700/- Level-6 01/01/2019

- The above transfer is ordered based on the option exercised by the employee subject to the conditions stipulated in the SCR Letter No.WP/Option/NG/B & K Dated:27/09/2018
- The above mentioned employee would retain his lien/seniority in his parent/original cadre till the finalization of the cadre in Workshop Projects, Patna.
- There is no DAR/Vigilance/SPE case pending against the above said employee as on date.
- The above transfer has the approval of the Competent Authority.


(पी.के.सुधाकर/P.K. SUDHAKAR)
सहायक कार्मिक अधिकारी/सा.
Assistant Personnel Officer /G
कृते महाप्रबंधक/कार्मिक/For General Manager (P)

सं./No.PB/S1A/11/IRT/Steno/Civil/Can/Vol.VII dt-04/04/2019

- Contd...

प्रति सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रेषित:-

Copy forwarded for information and necessary action to:

PCE, Dy.CE, SPO/Bills, Sr.AFA/Fur, XEN/l, AEN/Fur, AO/CAS, AO/PF, Ch.OS/CBS, Ch.OS/Pass, SSE/P.Way/Fur, Ch.OS/Con, Ch.S&WI/Computer, Ch.OS/PCE's Office, O.O.File, P.File, SSE/Works/GL Party thro: SSE/Works/GL.

Dy.Chief Personnel Officer/WP, Workshop Projects, JC Road, Chamber Bhawan, Patna 1

} Actual date of joining duty in Workshop Project, Patna may be

} advised to this office.

The undermentioned are requested to advise the particulars of claims if any against the above named employee.

The Secy. Rly. Employees Co-op. Credit Society LTD., MS-3,
The Secy. ICF Employees Consumer Stores Ltd., MS-38,
The Secy. ICF Institute, Chennai-38, Ch.OS/CMO/ICF/Hospital,
CH.OS/CSC office, PTC/ICF, Dy.CME/Plt, Ch.OS/Dy.CEE/M's office.

SPO/Bills- LPC and Leave Account Sheets of the above named employee may be sent at the earliest to forward the same to Assistant Personnel Officer/WP, Personnel Department, Chamber Bhawan, J.C.Road, Patna 800 001.

AO/PF/ICF- He will please arrange to transfer the PF Account of the above said employee to PFA, Accounts Department, Chamber Bhawan, J.C.Road, Patna 800 001.

SSE/Works/GL The following formalities may be complied with before relieving them as per the Railway Board's letter No. E(NG)-2001/TR/16 dt.21/11/2001.

- i. He may relieve the employee working under their control immediately after working hours with instruction to report CAO/WP, Patna to While relieving him issue necessary relieving letter duly affixing the passport size photograph and specimen signature and thumb impression of the employee and attestation based on the above office order under advice this office.
- ii. The attesting officer's name, designation and date should be appended below his signature.
- iii. He will also ensure that the employee has surrendered Identity Card, Medical Card, Residential Card Pass and other Materials, if any entrusted to him, before being relieved.

