

'GO GREEN'  
'MAKE ICF PLASTIC FREE'

सवारी डिब्बा कारखाना, चेन्नै 600038  
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,  
Date: 28/03/2019

Quarters Allotment Order No: 45/2019  
Reg: Allotment of Quarters Type II & III in Centralized Pool.

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Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. SI No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	NEELI VIJAYA KUMARI. 868230 Tech-2 FIT-CSU 181/7005 Module Assembly	38 15/03/2019 Type: 2	1	0116/03 (24) West	21/03/2019 Cancelled
2	THIRUPATHI.C.H 837425 Asst.workshop(Mechl) 321/3026 Carpentry/Fur.	29 06/03/2019 Type: 2	4	0217/01 (24) North	28/03/2019 Cancelled
3	ANBU.N 814469 Sr.Tech Electrical 281/ Elect. Conven.	31 08/03/2019 Type: 3	3	0429/01 (31) South	23/03/2019 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

**Conditions:**

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, whichever ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Contd.2.

## . Quarters Allotment Order No: 45/2019

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	ASHOK KUMAR.R 851489 Junior Clerk Stores 65A/ COS/Fur	Residing Outside/ ( )	0504/05 South (22)	10/12/2018 18/03/2019	Type: 2 Fresh Allotment
2	KUMARA RAJA.R 847666 Asst.workshop(Mechl) 101/3108 Light Sheet Metal/S	0079/17 (13)	0091/02 East (21)	16/02/2019 22/03/2019	Type: 2 Out-of- Turn Allotment
3	MARY.E 839092 Asst.workshop(Mechl) 541/3057 Paint-Fur	Residing Outside/ ( )	0116/03 West (24)	21/03/2019 04/01/2019	Type: 2 Fresh Allotment
4	NARAYANAN.M 777881 Tech-1 RT-CSU 72D/ D & D Office	0444/01 (22)	0422/01 South (33)	02/02/2019 18/03/2019	Type: 3 Out-of- Turn Allotment
5	VINCENT.A 821618 Jr.Engr CSU 21A/0025 Roof & Under	0755/06 (21)	0429/01 South (31)	23/03/2019 06/03/2019	Type: 3 Fresh Allotment

  
 Senior Personnel Officer/Gaz

No:PB/Q/76 dated: 28/03/2019

1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,

2.AFA/CAS,SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-101, 181, 212, 21A, 281, 291, 321, 541, 65A, 72D, 77H

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W.I/Shell and Fur.