

Quarters Allotment Order No: 33/2019  
Reg: Allotment of Quarters in Type II, III & IV Centralized Pool.  
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The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

**Conditions:**

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, whichever ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	ARUNACHALAM.G 794824 Sr.Tech PAINT-CSU 251/ Detail Painting/S	Residing Outside/ ( )	0270/01 North (23)	19/01/2018 07/01/2019	Type: 2 FRESH Allotment
2	SUNDAR.K 704032 Sr.Tech MACHT-CSU 304/4054 Assembly/Fur.	Residing Outside/ ( )	0256/01 North (31)	27/02/2019 08/03/2019	Type: 3 OT/MED. Allotment
3	SURESH.R 717175 Tech-1 CARP-CSU 302/6558 Assembly/Fur.	0300/02 (24)	0427/07 South (22)	11/03/2019 28/02/2019	Type: 3 Fresh Allotment
4	GANESH.G 787704 Chief DMS 61A/ Depot/Shell	Residing Outside/ ( )	0261/03 North (41)	20/02/2019 05/03/2019	Type: 4 Fresh Allotment

Senior. Personnel Officer/Gaz

No:PB/Q/76 dated: 11/03/2019

- Dy.CEE/M, SSE/W/GL/SM, SC, SSE/Shop-74, A.O.File,
- 2AFA/CAS, SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.
- 3.SSE/Ch.OS-251, 301, 302, 304, 61A, 75B, 78A, 851  
(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)
- 4.Chief Staff & W.I/Shell and Fur.