

'GO GREEN'
'MAKE ICF PLASTIC FREE'

सवरी डिब्बा कारखाना, चेन्नै 600038
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,
Date: 02/03/2019

Quarters Allotment Order No: 27/2019
Reg: Allotment of Quarters in Type II, III & IV Centralized Pool.

Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	SATHIYA MOORTHY.V 834953 Tech-1 Welder 212/6066 Roof & Under	114 15/11/2018 Type: 2	4	0404/01 (23) South	03/12/2018 Cancelled
2	ANANDHI.R 674451 Sr.Sec.Officer Accounts 75B/ Accounts/Shell	24 25/02/2019 Type: 4	5	0003/03 (45) East	28/02/2019 Cancelled

Conditions:

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15th day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, which ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Sl.No.	Name, Emp.No. Designation ॐ/ॐ	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	SRILEKHA.M 880693 AP.JE-II/CIVIL 77H/ SSE/W/S.Colony	Residing Outside/ ()	0404/01 South (23)	03/12/2018 04/01/2018	Type: 2 Fresh Allotment
2	SUNDAR.S 676570 Sr.Tech FIT-CSU 222/0168 Body/Shell	Residing Outside/ ()	0761/10 South (32)	20/12/2018 23/01/2019	Type: 3 Fresh Allotment

CONTD.2.

M/
21/3/19

Quarters Allotment Order No: 27/2019.

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
3	SHANMUGAM.T 675403 Office Supdt Mechanical 70A/ GM's Office	0070/04 (34)	0003/03 East (45)	28/02/2019 11/02/2019	Type: 4 Change Allotment


 Senior Personnel Officer/Gaz

No:PB/Q/76 dated: 02/03/2019

1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,

2.AFA/CAS,SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-212, 222, 66C, 70A, 75B, 77H

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W./Shell and Fur.