

'GO GREEN'
'MAKE ICF PLASTIC FREE'

सवारी डिब्बा कारखाना, चेन्नै 600038
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,
Date: 25/02/2019

Quarters Allotment Order No: 24/2019
Reg: Allotment of Quarters in Type I, II & III Centralized Pool.

Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	SARANYA.V 867587 C "&" M Supdt 52A/ CMT/Shell	14 05/02/2019 Type: 3	4	0256/A5 (31) North	11/02/2019 Cancelled
2	UMA SHANKAR.A B 709773 Sr.Tech CARP-CSU 222/0145 Body/Shell	11 28/01/2019 Type: 3	3	0763/10 (32) South	11/02/2019 Cancelled

Conditions:

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15th day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, whichever is earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	GURURAJ.C.J 879553 Sub.Peon 72D/ D & D Office	0711/04 (13)	0731/06 South (13)	19/01/2019 24/10/2018	Type: 1 Out-of-Turn Allotment

Contd.2.

Quarters Allotment Order No: 24/2019

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt	Remarks
2	SURESH.H 702539 Sr.Tech CARP-CSU 321/0107 Carpentry/Fur.	Residing Outside/ ()	0439/04 South (32)	04/01/2019 14/01/2018	Type: 3 Out-of- Turn Allotment
3	AMALRAJ.S 777514 S S E CSU 26A/ Final Assembly	Residing Outside/ ()	0256/A5 North (31)	11/02/2019 26/11/2018	Type: 3 Fresh Allotment
4	KARUNANIDHI.P 697910 Tech-1 MACHT-CSU 412/ Toolroom/Shell	Residing Outside/ ()	0763/10 South (32)	11/02/2019 04/01/2019	Type: 3 Fresh Allotment
5	ANANDHI.R 674451 Sr.Sec.Officer Accounts 75B/ Accounts/Shell	0004/03 (45)	0003/03 East (45)	18/01/2019 11/02/2019	Type: 4 Change Allotment


 Senior. Personnel Officer/Gaz

No:PB/Q/76 dated: 25/02/2019

1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,

2.AFA/CAS,SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No 1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-222, 26A, 321, 412, 52A, 72D, 75B, 91A

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W./Shell and Fur.