

'GO GREEN'
'MAKE ICF PLASTIC FREE'

सवारी डिब्बा कारखाना, चेन्नै 600038
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,
Date: 19/02/2019

Quarters Allotment Order No: 20/2019
Reg: Circular No. PB/Q/76 Dated 13.02.2019

The under mention employees who are now residing outside/in quarters are expressing their willingness for allotment of the quarters as per above circular

Conditions:

- i) Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- ii) After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- iii) SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- iv) Color wash also, if not done already, will be done during this 15 days period.
- v) If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- vi) It is also informed that recovery towards rent and other charges will commence on 15th day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, which ever as earlier.
- vii) Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Remarks
1	KALYANI.S 872933 Peon S5CSU 72C/ DY.CME/Planning	Residing Outside/ ()	0076/06 East (12)	Type: 1 Fresh Allotment
2	CHRISTINA KUTTI LAWRENCE. 816085 Tech-3 Electrical 391/1101 Elec. Harness	Residing Outside/ ()	0494/02 South (13)	Type: 1 Fresh Allotment
3	PATTAN ASIA BEGAM. 879414 Sub.Bung.Peon 99A/ CWE/Fur.	Residing Outside/ ()	0035/18 East (13)	Type: 1 Fresh Allotment
4	MOGAL KUMAR. 875421 Vendor Gr-III S5CSU 90K/ Office Can/Fur.	Residing Outside/ ()	0718/04 South (13)	Type: 1 Fresh Allotment
5	GOUTAM KUMAR YADAV. 877700 Assistant Cook S5CSU 90G/ Workers Can/S	0708/03 (13)	0534/A6 South (21)	Type: 2 Fresh Allotment

CONTD.2.

Quarters Allotment Order No: 20/2019

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Remarks
6	SANKAR.C 870444 Tech-3 Welder 301/1107 Assembly/Fur.	Residing Outside/ ()	0176/05 West (13)	Type: 1 Fresh Allotment
7	NAWAZ BAIG.N 847800 Helper 101/3119 Light Sheet Metal/S	Residing Outside/ ()	0722/05 South (13)	Type: 1 Fresh Allotment
8	SAKTHIVEL.V.P. 862161 Helper 771/ SSE/W/Shops/S	0079/08 (12)	0726/06 South (13)	Type: 1 Fresh Allotment
9	PRASEETHA.M 872642 Vendor Gr- III S5CSU 90H/ Workers Can/Fur	Residing Outside/ ()	0717/06 South (13)	Type: 1 Fresh Allotment
10	SURESH KUMAR.P.G 875966 Vendor Gr- III S5CSU 90G/ Workers Can/S	Residing Outside/ ()	0712/01 South (13)	Type: 1 Fresh Allotment
11	GANESH KUMAR.A 866517 Helper 611/ Depot/Shell	Residing Outside/ ()	0716/05 South (13)	Type: 1 Fresh Allotment
12	ASHWIN KUJUR. 879158 Trainee Electrical 931/ TTC	Residing Outside/ ()	0402/04 South (23)	Type: 2 Fresh Allotment
13	ASHOK.R 870276 Sub.Peon 90A/ PB/SHELL	Residing Outside/ ()	0074/17 East (13)	Type: 1 Fresh Allotment
14	DEEPA.K 869890 Peon S5CSU 75A/ Accounts/Fur.	Residing Outside/ ()	0535/06 South (21)	Type: 2 Fresh Allotment


 Senior Personnel Officer/Gaz

No:PB/Q/76 dated: 19/02/2019

1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,

2.AO/CAS,APO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-101, 224, 241, 251, 291, 301, 302, 321, 351, 391, 461, 541, 611, 70A, 72C, 74B, 75A, 771, 881, 90A, 90G, 90H, 90K, 931, 99A

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W.I/Shell and Fur.