

'GO GREEN'  
'MAKE ICF PLASTIC FREE'

सवारी डिब्बा कारखाना, चेन्नै 600038  
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,  
Date: 09/02/2019

Quarters Allotment Order No: 18/2019  
Reg: Allotment of Quarters in Type II Centralized Pool.  
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Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type)	Unwillingness letter dt Remarks
1	788264 Tech-1 FIT-CSU 262/6240 Final Assembly	08/01/2019 09/01/2019 Type: 2	1 2	Colony (21) East	21/01/2019 Cancelled
2	SURESH KUMAR.T 705916 S S E Electrical 29A/ Electrical EMU	22/01/2019 Type: 4	4	0259/01 (41) North	29/01/2019 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

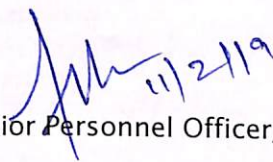
**Conditions:**

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, which ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

  
11/2/19

CONTD.2.

Sl.No.	Name, Emp.No. Designation S/Sri	Existing Qrs (Sub Type)	Qrs.No. allotted Colony (Sub Type)	Vacant From/ Insp Dt.	Remarks
1	LAKSHMI.S 850478 Junior Clerk Mechanical 72C/ DY.CME/Planning	0077/02 (12)	0046/02 East (24)	16/11/2018 09/01/2019	Type: 2 Change Allotment
2	UMAMAHESWARAN.O 814936 Tech-2 CARP-CSU 303/7012 Assembly/Fur.	Residing Outside/ ( )	0047/01 East (24)	12/12/2018 09/01/2019	Type: 2 F.opt. Allotment
3	MARY.M 789988 Tech-2 Electrical 461/7011 Elec. Repairs/S	0069/04 (24)	0086/01 East (21)	12/12/2018 29/01/2019	Type: 2 Change Allotment
4	RAVI.G 791746 Tech-1 FIT-CSU 262/6280 Final Assembly	0490/06 (13)	0087/01 East (21)	31/12/2018 02/02/2019	Type: 2 Change Allotment
5	ANASUYA.G 819593 Helper 221/3006 Body/Shell	0078/01 (12)	0011/02 East (21)	21/01/2019 02/01/2019	Type: 2 Change Allotment

  
Senior Personnel Officer/Gaz

No:PB/Q/76 dated: 09/02/2019

1.Dy.CEE/M,SSE/W/GL/SM,SC, SSE/Shop-74, A.O.File,

2.AFA/CAS,SPO/Bills - for information. They will please ensure to Stop HRA and recover House Rent from the 15th day after receipt of the order or from the actual date of occupation whichever is earlier. They will also ensure recovery of damage rate of rent in accordance with P.O.No.1 dtd 15.5.2001 and Procedure Order No.12 dtd 20.11.2002 in case of occupation of Dual quarters.

3.SSE/Ch.OS-221, 262, 29A, 303, 304, 321, 461, 481, 72C, 801

(They will please serve those order to the employees, get acknowledged in the proforma enclosed and forward the same to this office failing which responsibilities will be fixed for non-recovery of rent.)

4.Chief Staff & W.I/Shell and Fur.