

सवारी डिब्बा कारखाना INTEGRAL COACH FACTORY, CHENNAI-38

मुकाषि का कार्यालय Office of the CPO,
Personnel Branch/Shell,
दिनांक Dated:20/08/2018

OFFICE ORDER NO.PB/S4A/1459

Sub: Encashment of Leave for Serving Employees
Ref: Joint Procedure Order No.01/2009 Dt. 06/02/2009
Corrigendum to JPO Dt.15/02/2013

In terms of the Joint Procedure Order No.1/2009, the undermentioned employees are sanctioned encashment of LAP as per the details given hereunder:

Sl No.	Name & Emp.No. Unit/T-No & Desig:	No. of Days	Last Encashment Date & block year	Date of Encashment Block-Year
1	SUDHAKAR BABU.K, E.No. 716009 304/4034, Sr.Tech/ CAR (on line application)	10 days	NA NIL	11/08/2018 2016-2018
2	DHADEUS.T, E.No. 822805 191/6078, Tech-1/ FGL (on line application)	10 days	28-11-2015 2014-2016	02/07/2018 2016-2018
3	JAYAKEERTHI.K, E.No. 816780 121/ , Tech-1/ FGL (on line application)	10 days	NA NIL	09/08/2018 2016-2018


Senior Personnel Officer/WS

No: PB/S4A/ 208/Leave Encashment/Vol.VII Dt.20/08/2018.

**Copy forwarded to :- APO/Bills, Sr.AFA/Estt., SSO/CAS, Ch.OS/CBS,
Ch.OS/CPS/Shell & Fur, Ch.TS/TO/Shell & Fur, O.O.File, P.File**

Ch.TS/Shop-12,19,30: They may please confirm the debiting of leave from the Employee's leave account.

Copy of the Office Order is uploaded in PB Website. The same can be viewed or downloaded, if necessary.



1459:20180820