

'GO GREEN'  
'MAKE ICF PLASTIC FREE'

सवारी हिन्ना कारखाना, चेन्नै 600038  
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,  
Date: 19/11/2018

Quarters Allotment Order No: 116/2018  
Reg: Allotment of Quarters Type II & III in Centralized Pool.  
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Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl. No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	LAKSHMI.B 843366 Tech-1 Electrical 851/6037 Elec Distn/Fur	97 28/09/2018 Type: 2	15	0515/01 (22) South	10/10/2018 Cancelled
2	RAJENDHREN.V 826398 Tech-2 Fitter/GL 303/7092 Assembly/Fur.	97 28/09/2018 Type: 2	2	0543/01 (21) South	10/10/2018 Cancelled
3	MATHAN KUMAR.N 871439 Valveman S5CSU 77C/ SSE/Works/SM	99 05/10/2018 Type: 2	13	0461/01 (23) South	12/10/2018 Cancelled
4	JAYARAM.P 867018 Tech-1 Fitter/GL 302/6609 Assembly/Fur.	104 16/10/2018 Type: 2	11	0433/03 (23) South	05/11/2018 Cancelled
5	MANIKANDAN.M 861919 Tech-3 Fitter/GL 301/ Assembly/Fur.	108 01/11/2018 Type: 2	1	0031/10 (24) East	09/11/2018 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

**Conditions:**

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of SPO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, whichever is earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

CONTD.2.



