

'GO GREEN'  
'MAKE ICF PLASTIC FREE'

सचारी डिब्बा कारखाना, चेन्नै 600038  
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,  
Date: 01/11/2018

Quarters Allotment Order No: 108/2018  
Reg: Allotment of Quarters Type II in Centralized Pool.  
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Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

Sl.No.	Name, Emp.No: Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	KARTHIKEYAN.J 826611 Tech-2 Welder 181/ Module Assembly	104 16/10/2018 Type: 2	5	0244/04 (22) North	20/10/2018 Cancelled
2	VIJAYAKUMAR.R 799377 Tech-1 Fitter/TR 412/ Toolroom/Shell	99 05/10/2018 Type: 2	9	0291/01 (24) North	20/10/2018 Cancelled
3	YESU KRUPA.C.H 841686 Helper 321/ Carpentry/Fur.	96 20/09/2018 Type: 2	13	0266/03 (23) North	25/09/2018 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

**Conditions:**

- Employees whoever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of APO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, which ever as earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

CONTD.2.

