

'GO GREEN'  
'MAKE ICF PLASTIC FREE'

स्वारी डिब्बा कारखाना, चेन्नै 600038  
INTEGRAL COACH FACTORY, CHENNAI-600 038

Office of the PCPO,  
Date: 16/10/2018

Quarters Allotment Order No: 104/2018  
Reg: Allotment of Quarters Type II in Centralized Pool.

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Consequent on having expressed their unwillingness either to occupy or to move to their allotted quarters, respective allotment order of the following employees are treated as cancelled.

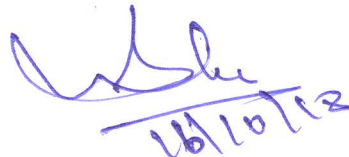
Sl.No.	Name, Emp.No. Designation	A.O.No. Date of Allotment Type of Qrs	A.O. Sl No	Qrs allotted (Sub Type) Colony	Unwillingness letter dt Remarks
1	ARULDOSS.K 857506 Trainee Vendor 90J/ Office Can/S	83 22/08/2018 Type: 2	12	0751/06 (21) South	28/08/2018 Cancelled
2	SURENDERAN.N 880394 Accounts Clerk 75B/ Accounts/Shell	96 20/09/2018 Type: 2	16	0297/03 (23) North	21/09/2018 Cancelled
3	GEETHA. 782727 Junior Clerk Stores 66B/ Depot/Fur	96 20/09/2018 Type: 2	19	0588/05 (21) South	25/09/2018 Cancelled
4	KANNAN.K.S. 859309 Helper 661/ Depot/Fur	96 20/09/2018 Type: 2	6	0206/03 (23) North	08/10/2018 Cancelled
5	AMUDA.R 821183 Tech-2 Carpenter 303/7225 Assembly/Fur.	97 28/09/2018 Type: 2	14	0244/04 (22) North	05/10/2018 Cancelled
6	VIPIN KUMAR. 856423 Peon S5CSU 93A/ TTC	96 20/09/2018 Type: 2	12	0433/03 (23) South	24/09/2018 Cancelled
7	MANJULA.N 791412 Tech-1 Electrical 451/6029 Elec. Distribn.	96 20/09/2018 Type: 2	5	0502/04 (22) South	28/09/2018 Cancelled
8	KARTHIKEYAN.M 810281 Tech-1 Mach/GL 121/6049 Wheel & Axle/S	97 28/09/2018 Type: 2	12	0313/02 (24) North	01/10/2018 Cancelled

The under mentioned employees who are now residing Outside/in quarters and who have registered their name for changes of locality/floor and for allotment of quarters are allotted quarters that are vacant as detailed below with immediate effect as per the following conditions

**Conditions:**

- Employees who ever allotted with quarters are hereby advised to receive the keys from the SSE/Works concerned within 2 days from the date of receipt of allotment.
- After the inspection, whatever works required to be attended inside and outside the quarters, are to be informed to the SSE/Works or SSE/Electrical concerned in writing.
- SSE/Works and SSE/Electrical have been advised to attend to the complaints within a period of 15 days.
- Color wash also, if not done already, will be done during this 15 days period.
- If the complaints given to the SSEs are not rectified within 15 days period, the same should be brought to the notice of APO/Gaz.
- It is also informed that recovery towards rent and other charges will commence on 15<sup>th</sup> day from the date of acknowledgment of quarters allotment order or date of occupation or completion of the work by SSE/Works or SSE/Electrical concerned, whichever is earlier.
- Employees may also note that if they express unwillingness to occupy the allotted quarters, they will not be eligible for allotment of quarters on any grounds for the next 2 years and their names will be removed from the seniority list

Contd.2.

  
16/10/18

