

Integral Coach Factory

Question Paper for Written Examination to be held on **08-04-2013** for selection of **AMM (Group B) against 70% Quota**

Time Allowed : 3hours

Maximum Marks 150

Instruction to the candidates

1. Answer any **6 (six)** questions. [**1 (one) Question must be attempted from Section A**]
2. Each question carries equal marks. Marks against each part of the question are also indicated against each question.
3. Do not write your name or put signature or any other identification mark anywhere on the answer book.

Section A

1 (a) According to the policy of official language which regions the following states fall? (Answer any five). 5 x 1

- (i) Tamil Nadu
- (ii) Bihar
- (iii) Jharkhand
- (iv) Haryana
- (v) Gujrat
- (vi) Maharashtra
- (vii) West Bengal

1 (b) Name five documents which must also be issued in Hindi under rule 3(3) of the Official Language Act '1963. 5 x 1

1 (c) What are the incentives given by Central Government for implementation of Hindi as Official Language? 15

2. Write short notes on (any five) 5 x 5

- (i) HOER
- (ii) APAR
- (iii) Factory Act
- (iv) Leave Not Due
- (v) Recruitment on Compassionate Ground
- (vi) Complementary Pass

3 (a) What is Stores Budget? What are the different items which appear under debit and credit columns? 5 + 10

3 (b) Differentiate the Following (any two) 2 x 5

- (i) Purchase Suspense and SINT(Purchase)
- (ii) WMS and Miscellaneous Advance Capital.
- (iii) Works Programme and Rolling Stock Programme

Section B

1. (a) Expand : SOP **1 mark**

1. (b) Differentiate the following: **3 x 8**
 - (i) Ordinary Scrap and Surplus Scrap
 - (ii) Safety Item and Vital Item
 - (iii) Liquidated Damage and General Damage

2. (a) What are the functions of Receipt Ward.? What are the important registers maintained in the Receipt Wards in ICF? **5 + 5**

(b) Why Joint Inspection needs to be conducted in certain cases? Explain briefly the procedure for disposal of Rejected Stores. **5 + 10**

3. Write short notes on the following (any five) **5 x 5**
 - (i) Negotiation
 - (ii) Price Variation Clause
 - (iii) Open Delivery
 - (iv) Emergency Purchase
 - (v) Departmental Stock verification
 - (vi) Returned Stores

4. What do you mean by Inactive Stores? How these get generated in ICF? Describe the procedure for disposal of such category of stores. **5 + 10 + 10**

5. (a) What is Global Tender? Under what conditions Global Tender is invited? **5 + 5**

(b) How bids are evaluated in Global Tender? What are the points which must be taken into consideration by Tender Committee / Accepting Authority while Recommending / Accepting the offers from foreign firms, directly or through Indian Agent? **5 + 10**

6. Write short noted on the following (any five) **5 x 5**
 - (i) Procurement of Wheels and Axles
 - (ii) Preservation of Rubber Items
 - (iii) Vendor Evaluation
 - (iv) Local Purchase
 - (v) Purchase Grant
 - (vi) Transparency in Public Procurement