

hahhs

Written examination for selection to the post of office superintendent in pay band Rs 9300-34800+4200 GP against 20% LDCE Quota.

Time allotted: 3 hours

Total marks-- 100

Instructions:

- 1) Write all the answers only in the answer book.
- 2) Donot write names and addresses in case of letter writing. X/Y/Z can instead be written.
- 3) No correction in objective type question is allowed.
- 4) Marks are indicated against each question.

SECTION "A"

1.) Fill in the blanks:

20x1= 20 marks

- a) ~~20~~ % of the actual basic pay is HRA for B-2 class cities.
- b) ~~5~~ is the least punishment under minor penalties.
- c) ~~10~~ is the stiffest punishment under major penalties.
- d) Power of COS to approve single tender for non PAC items in urgency is Rs ----
- e) Power of JAG officer to approve and accept the works contract is up to Rs----
- f) Validity of half set PTO is ---- months.
- g) Under RTI the information request should normally be complied within ---- days
- h) PIO in ICF is ----
- i) Power of Sr scale officer to approve and accept quotation work is up to Rs-----
- j) In stores procurement normally limited tender/bulletin tender is adopted for tender value below Rs----
- k) Female Railway servant are eligible for maternity leave up to ---- days.
- l) Maximum of ---- sets of school passes can be issued in a calendar year.
- m) HOER act was implemented in the year-----
- n) Power of GM to sanction works under works program is up to Rs----
- o) Total no of members in the Railway Board is----
- p) S&T department is under control of member----- in the Railway Board.
- q) Railway staff college is located at----
- r) Purchase order for safety item does not require vetting by accounts if the value is within Rs-----
- s) Children allowance per child per annum is fixed up to Rs ----
- t) Grade pay for JE-1 under VI th pay commission is Rs----

2.) Choose the correct answer:

5x1= 5 marks

- a) How many types of standard forms are used while initiating action against any railway employee under D&A rules 1968.
i) 1, (ii) 5, (iii) 11, (iv) 7
- b) A railway servant shall be deemed to have been placed under suspension if he has been put in police custody for a period exceeding,
i) 24 hrs, (ii) 48 hrs, (iii) immediate effect, (iv) none
- c) Review of suspension has to be done after a period of
i) 4 months, (ii) 3 months, (iii) 2 months, (iv) none

- d) Following is not a penalty under D&A rules 1968
 i) Censure, (ii) warning, (iii) stoppage of pass, (iv) recovery from pay of any loss.
- e) Which of the following rules of DAR 1968 specify the penalties.
 i) Rule 9, (ii) rule 11, (iii) rule 6, (iv) none

20x1= 20

3.) Expand the following:

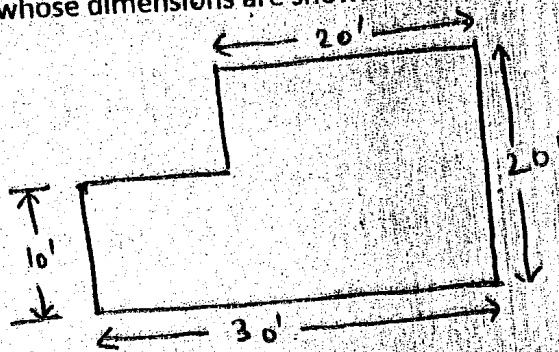
PVC, RCC, GI, IWC, EWC, DMW, PIO, AIER, NFIR, TOR, SDGM, CRIS, WMS, ERP, HOER, SF-5, DAR, GCC, CSTE, MOSR

SECTION "B"

10x5=50

Answer any five questions:

- 1) In works contract of tender value of Rs 1.5 crore, what will be the tender cost, EMD and SD Who will be the accepting authority.
 What will the general qualifying criteria for the tenderers in the above tender.
- 2) Elaborate the process of getting a work done whose tender value is Rs 75,000/-.
- 3) Write the Rajbhasa equivalent of the following:
 - a) Tender
 - b) Letter,
 - c) Committee,
 - d) Nomination,
 - e) Examination,
 - f) Safety,
 - g) Security,
 - h) Order;
 - i) Discipline,
 - j) Continuous,
- 4) An office whose dimensions are shown below is required to be tiled.



Cost of one tile measuring 2'x2' is Rs 700. What is the cost of tiling of the complete office

- 5) Write short notes on any two of the following:
 - a) Draft para
 - b) Canons of financial propriety
 - c) Child care leave
 - d) Dak handling

50/10

- 6) 250 GS coaches are to be built. Total 18 nos of windows are required per coach. LPR of one no window is Rs 1500/-.
- What is the total windows required for turning out the 250 coaches. What will be the type of tender. What is the level of the tender committee. Who is the accepting authority.

SECTION "C"

- 1) Make a proposal for a new office building to be included in the forthcoming works program.

5x1=5

OR

Draft a DO letter from DyCE to CPO asking for filling up of vacancies in Group 'C'

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