

सवारी डिब्बा कारखाना, चेन्नै – ६०० ०३८.
INTEGRAL COACH FACTORY, CHENNAI – 600 038.

स. ए/प्रशा/51
No. A/Admin/51


महा प्रबंधक के कार्यालय
General Manager's Office
दिनांक/Date: 25/09/2018

राजपत्रित आवास को रोक-रकना आदेश स. 02/2018
GAZETTED QUARTERS RETENTION ORDER No. 02/2018

Based on the request of Dr. Arun Saravanan, ADMO/RH/ICF, Emp. No. 407652, who has been granted EOL for a period of one year from 20/07/2018 to 19/07/2019 "Fellowship course in Diabetology" at JIPMER, Puduchery, the officer is permitted to retain Type-V quarters no. 64/4, East Colony as detailed below:

Sl. No	From	To	Grounds/Charges
1	20/07/2018	19/07/2019	Special Case – Normal rate of Rent

This has the approval of General Manager.


मप्र के उप सचिव
Dy. Secretary to GM

प्रथिलिपि/Copy to:

1. Dy.FA&CAO/Fur: The officer has paid an amount of ₹ 35,232/- (Rupees thirty five thousand, two hundred and thirty two only) towards advance payment of rent and other allied charges, for the whole period of retention (copy enclosed), as detailed below.

Normal Rent (including servant quarters and garage)	- ₹ 838X12 - ₹ 10056/-
Water Charges	- ₹ 76X12 - ₹ 912/-
Lawn Charges	- ₹ 12X12 - ₹ 144/-
Geyser Charges	- ₹ 10X12 - ₹ 120/-
Electricity Charges (approximately)	- ₹ 2000x12 - ₹ 24000/-
TOTAL	₹ 35232/-

This may be kept in credit and deducted by actual rent and allied charges every month, and if the actual rent and other allied charges exceed the advance payment during the retention period, the same may be intimated to this office.

2. SPO/Bills, XEN/Colony, Sr.AFA/Estt, Sr. AFA/CAS/Fur, SSE/74, SSE/Gl., SSE/Telecom.
3. Dr. Arun Saravanan, ADMO/RH/ICF.