

124/c

WRITTEN EXAMINATION FOR SELECTION TO THE POST OF
JR. STENOGRAPHER IN SCALE Rs. 4000-6000

Duration: 2-½ hrs.

Total marks: 100

Answer all questions.

1. Write an essay about Indian Railways (20 marks)
(or)
Write an essay about Integral Coach Factory
(10 marks)
2. Write a letter from General Manager to Railway Board seeking for additional manpower for increased production of coaches.
(or)
Write a letter to General Manager/Southern Railway requesting to send the Service Registers.
3. Make sentences of your own (10 marks)
 - (i) Refrain
 - (ii) Grand
 - (iii) Good
 - (iv) Speed
 - (v) Velocity
4. Write the opposites of (10 marks)
 - (i) Pessimism
 - (ii) Ugly
 - (iii) Dry
 - (iv) Lethargy
 - (v) Sleep
5. Correct the spelling (10 marks)
 - (i) Cresis
 - (ii) Unevarsity
 - (iii) Apethy
 - (iv) Oportunity
 - (v) Syllbus
6. A steno is required to take dictation at the rate of 80 words per minute. The dictation period is 12 minutes. Total words transcribed were 840. What is the speed of the steno for taking dictation? (10 marks)
7. A train is running at a speed of 110 kms./hour. The distance between Chennai and Delhi is 2200 kms. The train has taken 8 hours for stoppages. How much time will it take to reach Delhi? (10 marks)
8. An employee was paid Rs.4400 as PLB this year. The amount is 10% more than last year. What was the PLB last year? (10 marks)
9. The side of a square is 10 metres. What is the area of the square? (10 marks)
